



**Schedule for Document Verification for the posts advertised vide advertisement notice RECTT-1/3/2023-Recruitment Cell dated 04.10.2023**

Date	Name of the Post	Venue
12.12.2023	Operation Theatre Assistant	LT-3, VMMC Building, 4th Floor, Safdarjung Hospital, New Delhi
13.12.2023	Operation Theatre Assistant	LT-3, VMMC Building, 4th Floor, Safdarjung Hospital, New Delhi
14.12.2023	Family Welfare Extension Educator	Room No. 103, Recruitment Cell, First Floor, New OPD Building Safdarjung Hospital
14.12.2023	Computer	Room No. 103, Recruitment Cell, First Floor, New OPD Building Safdarjung Hospital
15.12.2023	Pharmacist	Room No. 103, Recruitment Cell, First Floor, New OPD Building Safdarjung Hospital
15.12.2023	ECG Technician	Admin. II, Room No. 503, Fifth Floor, New OPD Building, Safdarjung Hospital
15.12.2023	Optometrist	Room No. 103, Recruitment Cell, First Floor, New OPD Building Safdarjung Hospital
18.12.2023	Physiotherapist	Room No. 103, Recruitment Cell, First Floor, New OPD Building Safdarjung Hospital
19.12.2023	Physiotherapist	Room No. 103, Recruitment Cell, First Floor, New OPD Building Safdarjung Hospital



### **Instruction for Document Verification**

1. Visit <https://hll.cbtextam.in/> for downloading the document verification admit card and DV Sheet.

You are also requested to bring the following: -

- a) Original certificates/marks sheets starting from class 10th onwards mentioned in your application in support of your qualification, age caste/ category, experience etc along with copy of application form.
  - b) Four copies of recent passport size photographs along with **admit card issued by HLL for computer-based test (CBT)**.
  - c) Multiple set of self-attested photocopies of all the certificates/mark sheets starting from class 10th onwards, as per (a) above.
  - d) Caste certificate (in original) in the prescribed proforma from the Dist. Magistrate/Deputy Commissioner/Collector of your district or any authority empowered for the purpose. Caste certificate of OBC (NCL) & EWS issued by the Competent Authority should be in the prescribed proforma for applying for appointment to posts under the Government of India for the financial year 2022-23 issued on or after 01.04.2023.
  - e) For candidates seeking age relaxation in view of working as central government employee, the candidates are requested to bring the requisite service certificate/experience certificate and N.O.C. from the concerned organization.
  - f) A duly filled form for document verification, along with their preferred hospital ranks mentioned (if applicable for the concerned post)
2. If any of the particulars stated by you in the application, is on verification, found incomplete or wrong, or if you are found to have willfully suppressed material information relevant to the consideration of your case without prejudice to any other action that may be taken in consequences thereof, your candidature will summarily be rejected and you will not be considered for appointment to the post.
  3. No TA/DA will be paid to you for attending the verification.
  4. SJH, LHMC, RML, KSCH & RHTC reserves the right to postpone or deferring the dates of verification for which due intimation will be sent to you/uploaded on SJH, LHMC, RML, KSCH & RHTC website. In this event no claim will be entertained against the cancellation charges of tickets or otherwise by SJH, LHMC, RML, KSCH & RHTC. Also, a candidate scheduled for the verification on a date may have to overstay by not more than one day for which he/she should make arrangements at his/her own expenses.

5. NOC from Department/Service Certificate in prescribed proforma wherever applicable from your department/organization may be submitted at the time of the verification. **(In the case of Central/State Govt. /Autonomous Bodies Employees only).**
6. You are requested to report at the venue before 30 min of reporting time positively for verification of documents.
7. Allocation of hospital is contingent upon candidates' merit scores, hospital preference submitted by them and the availability of seats within the respective hospital or institution, taking into consideration the applicable reservation criteria. It is imperative to note that the ultimate authority for hospital allocation rests solely on the discretion of Safdarjung Hospital.

